

Change of Major Request Worksheet

Name: _____ Student ID: _____

Current Primary Major: _____ Current Secondary Major: _____

New Primary Major I'm Considering: _____

And/Or New Secondary Major I'm Considering: _____

Number of Times I have changed my major at MVCC previously: _____

You will need to log into DegreeWorks in SIRS (Check Degree Progress) to complete the rest of this form. Then look for the information in your account that corresponds with the pictures and answer the following questions. Once you complete this form you will be able to meet with a college advisor in the advisement center to change your major. If you have questions about the impact of changing your major on your financial aid we encourage you to talk with that office.



Worksheets | Planner | Notes | GPA Calc

Worksheets > Format: Student View [v] [View] [Save as PDF] [Process New] Include in-progress classes Include preregistered classes [Class History](#)

- If the box for "Include in-progress classes" is checked then it will include classes you are currently taking (which is ok as you'll want to see if they count in your new major)
- If the box for "Include pre-registered classes" is checked then it will include classes you've already scheduled for next semester (you want to uncheck that box for this activity, and then click "Process New")

Look for the first thick green bar to find the following information.



Degree in Associate in Arts, AA Catalog Year: 2010-2011 Credits Required: 65
Credits Applied: 61

Credits Required for your current major: _____

Credits Applied to your current major: _____

Credits Needed to Complete your current major: _____

Semesters Needed to Complete your current major: _____

To see how many of your credits count toward the new major you are considering you will need to run a "What If" scenario. Click on What If on the left side, then select the Degree (AAS, AA, etc.) and Major. Click on Process What-If and it will display the potential new major just like your current major, so look for the green banner like above.

Credits Required for your new major: _____

Credits Applied to your new major: _____

Credits Needed to Complete your new major: _____

Semesters Needed to Complete your new major: _____

Will the new major extend the length of my study at MVCC? Yes / No If yes, by how many semesters? _____

I affirm that the following statements are true:

- _____ I have used DegreeWorks or the current college catalog to see the effect of my new major.
- _____ I understand that changing my major may extend the time required for completion of my degree.
- _____ I understand that I am allowed a maximum of 99 attempted hours (including non-credit courses) of federal financial aid to complete my degree.
- _____ I understand that I am limited to 12 PELL grant payments in my lifetime.
- _____ I understand that I am allowed a maximum of 6 semesters of state financial aid to complete my degree.
- _____ I accept responsibility for providing copies of any official transcripts, certificates, or test scores to the Registrar's Office if I am seeking other college credit.

Student Signature: _____

Date: _____

Advisor: _____

Date: _____